

Job Description: Year Lead

Reporting to:	Deputy Headteacher
Location:	Ark Franklin Primary Academy, London
Contract:	Permanent
Working Pattern:	Full Time
Salary:	Ark M1 – M6 + TLR2a.

The Role

As Year Lead you will be a model of quality and will have a chance to have a wider impact in the school and on your team. You will be developing, leading and holding to account a team of peers, enabling the highest levels of behaviour, progress and attainment for all. You will also maintain an oversight of pastoral care in the year group, supporting children and staff with matters related to behaviour, safeguarding and attendance. The Year Group will be 3 classes in a Key Stage that suits the experience of the successful applicant.

Key Responsibilities

Leading and management of year group team

- Enable the team to consistently deliver high quality inclusive teaching via a motivational model of coaching and support.
- Analyse student data, reviewing attainment, progress and behaviour, including the performance of specific groups, especially those in receipt of pupil premium, to ensure support is tailored and timely
- Be proactive in the social, emotional and academic wellbeing of students in collaboration with other staff members and other external agencies, as appropriate
- Lead on the performance review of all members of the team, setting targets for development that will enhance the learning experience of all
- Take a lead role in the organisation of enrichment activities such as trips and visits

Teaching and Learning

- Lead by example, setting high expectations so that all students are inspired, motivated and challenged to reach their full potential, and in doing so meet their progress and attainment targets
- Plan and teach well-structured, differentiated lessons that are aligned to Franklin's curriculum and cultivate every student's intellectual curiosity
- Use data to inform teaching and learning, identify areas for intervention and provide feedback to students, staff and families in order to promote progress and outcomes
- Manage behaviour effectively to create a safe, respectful and nurturing environment so that students can focus on learning and teachers on teaching
- Work collaboratively to build a strong school community

Other

- Actively promote the safety and welfare of our children through close collaboration with the DSL and actively supporting safeguarding and child protection within the year group.
- Ensure compliance with Ark's data protection rules and procedures
- Liaise with colleagues and external contacts at all levels of seniority with confidence, tact and diplomacy
- Work with Ark Central and other academies in the Ark network, to establish good practice throughout the network, offering support where required

This job description is not an exhaustive list and you will be expected to carry out any other reasonable tasks as directed by your line manager.

Person Specification: Year Lead

Qualification Criteria

- Qualified to teach and work in the UK
- Qualified to degree level or above
- At least two successful years of class teaching experience

Knowledge, Skills and Experience

- Demonstrable commitment to raising attainment of all students in a classroom environment
- Excellent understanding of both subject and general teaching pedagogy
- Knowledge of the national primary education system, the primary curriculum, particularly the English and maths programme of study, and the changing face of assessment
- Effective and systematic behaviour management
- Be or demonstrate the potential to become an outstanding teacher

Behaviours

- Genuine passion for and a belief in the potential of every student
- A robust awareness of keeping children safe, noticing safeguarding and welfare concerns, and you understand how and when to take appropriate action
- Deep commitment to Ark's mission of providing an excellent education to every student, regardless of background
- Excellent interpersonal, planning and organisational skills
- Resilient, motivated and committed to achieving excellence
- Reflective and proactive in seeking feedback to constantly improve practice
- Commitment to regular and on-going professional development and training to establish outstanding classroom practice.
- Commitment to and understanding of professionalism in line with the National Teaching Standards

Other

- Right to work in the UK
- Commitment to equality of opportunity and the safeguarding and welfare of all students
- Willingness to undertake training
- This post is subject to an enhanced DBS check

Ark is committed to safeguarding and promoting the welfare of children and young people in its academies. In order to meet this responsibility, its academies follow a rigorous selection process to discourage and screen out unsuitable applicants.

Ark requires all employees to undertake an enhanced DBS check. You are required, before appointment, to disclose any unspent conviction, cautions, reprimands or warnings under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. Non-disclosure may lead to termination of employment. However, disclosure of a criminal background will not necessarily debar you from employment - this will depend upon the nature of the offence(s) and when they occurred. To read more about Ark's safer recruitment process, please click [this link](#).