



Bolingbroke
Academy

Cover Supervisor

An exciting opportunity has arisen for a Cover Supervisor to join our growing Academy

We are a courageous, compassionate community - empowering excellence. We are a value lead organisation, being bold within every aspect of our lives at school.

We want all staff to thrive, modelling leadership and determination to the pupils and students within our rich and diverse academy, working together to fulfil our vision of creating a centre of excellence within our local community.

We empower our teams by valuing the individual and prioritising professional development. This is delivered through weekly CPD sessions, dedicated line management meetings and by encouraging staff to develop their own ideas and projects, within their departments and beyond.

Bolingbroke Academy is a uniquely exciting, fulfilling and innovative place to work, learn and grow. We are proud to be rated as 'Outstanding' in all five categories in the 2024 Ofsted inspection. Ofsted's recent parent survey also ranked us as the 'happiest secondary school' in Wandsworth.

The Role

We have an excellent opportunity for a motivated and enthusiastic Cover Supervisor to join us to cover and support lessons where necessary. The successful candidate will be flexible in their approach and confident when involved in delivering lessons across a wide range of subjects.

Reports to: Lead Cover Supervisor

Start date: January 2026

Contract: Fixed-term until 31st August 2026 with potential to extend

Working hours: Monday – Friday, 8am to 5pm, Term-time only

Salary: Ark Support Salary Grade 6, Points 8-13. Full Time Salary £30,288 - £32,634 (Salary will be pro rata depending based on term-time dates)

Closing Date: Friday, 3rd January 2026

Key Responsibilities

- To deliver teacher prepared work to pupils from all key stage – KS3-5.
- Ensure the behaviour management policy is always adhered to and to maintain an orderly and productive classroom.
- Motivate and engage the pupils using positive and constructive feedback.
- Assist the HR Assistant with the induction of temporary staff including printing out lesson plans and registers
- Support with duties as required

School ethos and culture

- Bolingbroke Academy's has an ethos of high expectations, courage and compassion, we want staff to act as a role model for these practices.
- Demonstrate high levels of ambition and optimism regarding what the Academy and its pupils can achieve.
- We value difference and embrace the individual.

Personal specification

- Have experience working with pupils of different ages and abilities in a formal setting without supervision.
- Ability to undertake a range of teaching activities with confidence, working effectively with individual pupils, groups of pupils and whole classes.
- Have experience managing behaviour and motivating children.
- Have good communication skills both written and verbal.
- Be committed to the values of Inclusion and diversity.
- Good numeracy and literacy skills – GCSE maths and English.
- A degree is desirable but not required.

Qualification Criteria

- Right to work in UK.
- Subject to Enhance DBS clearance.
- Previous experience of working in a school environment would be beneficial.

Personal Characteristics

- Reliable and punctual.
- Polite, friendly and flexible approach to work.
- Ability to keep calm and maintain an air of authority.
- Understanding of the importance of confidentiality and discretion.
- Genuine passion for educational opportunities, optimistic view of students and a belief in the potential of every pupil.
- A helpful and positive nature and a calm and caring disposition.