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**Early Years Lead (classroom based middle leader role)**

**Explore, Endeavour and Excel in an outstanding Ark School in West London**

***Deadline: noon*** *on 27th June*

***Interview date:*** *Week of 30th June*

**Ofsted**: Outstanding – all areas

**Reporting to:** Daniela Grasso, Principal

**Salary:** Ark Main Pain Scale £39,739 to £51,545 plus TLR £8,278 PA

**Job Description: Early Years Lead (classroom based middle leader role)**

**The Role**

* To develop practitioner and classroom practice and planning that ensures outstanding outcomes for pupils
* Supervision and coaching of the EYFS staff
* To lead the Early Years
* To deliver outstanding teaching and learning to ensure pupils achieve excellent academic results and set the standard for teaching in the year group

**Key Responsibilities**

* To support the SLT in setting high standards of teaching and learning across Early Years and to monitor the impact of teaching and learning activities on the attainment and progress made by pupils
* To plan, resource and deliver lessons and sequences of lessons to the highest standard that ensures real learning takes place and pupils make excellent progress
* To ensure the EYFS classrooms provide a nurturing and stimulating environment that helps pupils to develop as learners
* To help to maintain and establish high standards of behaviour across your phase
* Work effectively with parents
* To contribute to the effective working of the academy

**Key Outcomes and Activities**

**Subject Leadership**

* Monitor, review and evaluate EYFS to ensure that it is effectively delivered and share findings with the SLT as and when necessary
* Formulate the key curriculum vision, aims and objectives for EYFS including writing an action plan and updating your policy and handbook
* Attend programmes of continuing professional development within Ark and externally in order to maintain the most up-to-date knowledge and understanding of EYFS
* Organise projects and activities to stimulate and challenge children, including extra-curricular activities
* Build, maintain and organise the resources necessary for the teaching of EYFS
* Ensure the EYFS curriculum is in line with the EYFS Development Matters and meets the requirements of the DFE EYFS Statutory Framework
* Take a leading role in developing and maintaining a positive, enthusiastic and inspirational learning climate in EYFS for pupils and staff

**Teaching and Learning**

* With support from the Primary Principal and SLT and within the context of the academy’s curriculum and schemes of work, plan and prepare effective lessons
* Teach engaging and effective lessons that motivate, inspire and improve pupil attainment
* Use regular assessments to set targets for pupils, monitor pupil progress and respond accordingly to the results of such monitoring
* To produce/contribute to oral and written assessments, reports and references relating to individual and groups of pupils
* Maintain regular and productive communication with pupils, parents and carers, to report on progress, sanctions and rewards and all other communications
* Implement and adhere to the academy’s behaviour management policy, ensuring the health and well-being of pupils is maintained at all times
* Participate in preparing pupils for assessments as and when necessary
* Enrich the EYFS curriculum with trips and visits to enhance the learning experience of all pupils

**Academy Culture**

* Support the academy’s values and ethos by contributing to the development and implementation of policies, practices and procedures
* Continue to support a strong academy community, characterised by consistent, orderly behaviour and caring, respectful relationships
* Continue to embed a culture and ethos that is utterly committed to achievement
* To be active in issues of pupil welfare and support
* Support and work in collaboration with colleagues and other professional in and beyond the school, covering lessons and providing other support as required.

**Other**

* Undertake, and when required, deliver or be part of the appraisal system and relevant training and professional development
* To lead the risk assessment process for the EYFS learning environment including the outdoor area
* Undertake other various responsibilities as directed by your line manager or Primary Principal

**Person Specification**

**Qualification Criteria**

* Qualified to degree level and above
* Qualified to teach and work in the UK

**Experience**

* Proven exemplary classroom practice in a primary school
* Experience of designing and developing resources to support learning across different subject areas
* Experience of reflecting on and improving teaching practice to increase pupil achievement
* Evidence of continually improving the teaching and learning in your year group though schemes of work, assessment and extra-curricular activities etc.

**Knowledge**

* Excellent knowledge of the EYFS Development Matters and a solid grounding in the assessment processes used to support planning and raise pupil attainment
* Understanding of the strategies needed to establish consistently high aspirations and standards of results and behaviour.

**Behaviours**

**Leadership**

* Highly effective team member
* High level of self-awareness and self-management
* High expectations for accountability and consistency of themselves and others
* Acts as a role model to staff, pupils and the community
* Vision aligned with our high aspirations and commitment to every pupil
* Genuine passion and a belief in the potential of every pupil
* Motivation to continually improve standards and achieve excellence
* Commitment to the safeguarding and welfare of all pupils

**Teaching and Learning**

* Outstanding classroom practitioner
* Effective and positive behaviour management, with clear boundaries, sanctions, praise and reward
* Has excellent communication, planning and organisational skills
* Demonstrates resilience, motivation and commitment to driving up standards of achievement
* Commitment to regular and on-going professional development and training to continue to contribute to outstanding classroom practice

**Other desirable training and skills**

* Training and practice in Ruth Miskin’s ‘Read, Write Inc.’

**Other**

* Commitment to equality of opportunity and the safeguarding and welfare of all pupils
* Willingness to undertake training
* This post is subject to an enhanced DBS disclosure